

Conference Planner Internships

PBL members! Enhance your resume by working as an intern at the State Conference in Atlanta. The conference planner interns help the state executive board with conference logistics and headquarters office management. Interested applicants must be available to attend the conference during the following dates and times: April 7-8, 8:00 a.m.–5:00 p.m., and April 9, 9:00 a.m. – 10:00 p.m. State officer candidates are not eligible for this internship.

Two interns will be selected for the 2017 PBL State Conference.

To participate as an intern, it is necessary for you to be available during the majority of the conference. All interns will receive a \$50 stipend. Interns must be paid PBL members and are eligible to compete in events. Complete an internship package and e-mail it to Ms. Carol Pearson, Georgia PBL Foundation President, carol.pearson@westgatech.edu. Faxed applications will not be accepted. Refer to the Dress Code for conference attire guidelines. The application receipt deadline is March 21, 2017. This internship is **not** related to internships for course credit at your local college

Please submit the following as your internship application package:

- Resume
- Letter of interest to include a brief statement of reason for seeking this internship and any special skills you have (addressed to Ms. Pearson)
- Two letters of recommendation (one must be from your local adviser)

APPLICATIONS MUST BE RECEIVED BY March 21, 2017

Any applications received after this day will not be accepted.
Send completed application packet by e-mail to carol.pearson@westgatech.edu